



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF INFORMATION & CULTURAL AFFAIRS
Nabanna, 9th Floor
325, Sarat Chatterjee Road, Howrah – 711102

No.: ICA/NB

Date:

**PHOTO IDENTITY CARD TO ACCREDITED CORRESPONDENTS FOR AVAILING OF RAILWAY
CONCESSION**

Indian Railways has recently revised the system of extending concession in fare for bona fide press work, to accredited media persons. Such concession can now be availed of by obtaining a Photo Identity Card. Media persons accredited to the Govt. of West Bengal and desiring to avail of the concession may please follow the procedure given below:

- a) Download the **application form, undertaking and certificate** (two copies each) from our website www.egiyebangla.gov.in.
- b) Fill up the application form & undertaking and submit it to the News Bureau of Information & Cultural Affairs Department at 9th Floor, Room no. 911, Nabanna, 325, Sarat Chatterjee Road, Howrah - 711102 in case of media persons attached to Kolkata. Media persons accredited in the District will submit those papers to their respective District Information & Cultural Officer. Affix one passport size photo on the certificate and keep a similar photo for submission with the certificate before the Railway Authorities.
- c) Please collect the certificate certified by the authorized officer and submit it at the following address to collect the Photo Identity Card:

Main Booking Office

**Howrah Station, Old Complex,
Counter no. 49
Between 10 A.M. and 5 P.M. (Monday to Saturday)**

**APPLICATION FORM FOR RAILWAY PHOTO IDENTITY CARD TO
ACCREDITED CORRESPONDENTS FOR AVAILING OF
RAILWAY CONCESSION**

**To
The Director of Information
Department of Information & Cultural Affairs
Government of West Bengal
Nabanna, 9th Floor
325, Sarat Chatterjee Road
Howrah – 711102.**

Sir,

I intend to apply for Photo Identification Card issued by the Railways. It is requested that a prescribed certificate may be issued in my favour.

I undertake that I shall use the Photo Identification Card issued by the Railways for journeys undertaken by me for work as a journalist.

Name of the Correspondent

Press Card No Valid up to

Designation

Organisation

I submit herewith the undertakings on my spouse and TA / DA claim.

Date:

.....
Signature

.....Receipt.....

Form for Photo Identity Card received from of

..... dated

Signature of Receiving Authority

Undertaking From Accredited Press Correspondent

1. I, Shri / Smt. accredited Press

Correspondent hereby declare that Shri / Smt

.....

is my spouse. His / Her date of birth is

2. I, Shri / Smt. accredited Press

Correspondent hereby also declare that no TA / DA will be claimed by me from my employer(s)
for the journey for which I will receive Railway Concession.

Date:

Signature of Correspondent

Press Card no.

Valid up to



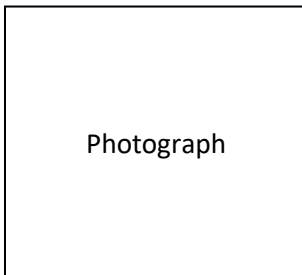
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Certificate

I hereby certify that Shri / Smt.
is a Press Correspondent accredited (Press Card no. valid up to.....)
to the Headquarters of State Government/ District of ,
and recommend that the identity card may be issued on the condition that it will be used by
him/her only for journeys for the work as a Press Correspondent.

A declaration submitted by the Press Correspondent on TA / DA in connection with
the journey under the Railway concession is enclosed in original.

As per undertaking obtained from the above mentioned Press correspondent
Shri /Smt.aged.....years
is the spouse of the Press Correspondent (Undertaking in original is enclosed).



for **Director of Information**
Department of Information & Cultural Affairs
Government of West Bengal
Or

Place.....

Date.....

District Information & Cultural Officer,
Department of Information & Cultural Affairs
Government of West Bengal