



Government of West Bengal
Home and Hill Affairs Department
'NABANNA'
Shibpur: Howrah-711102

No. 151 -H(Law)/PE/14M-71/25

Dated, Howrah the 27th day of January, 2026

NOTICE FOR ENGAGEMENT OF CONTRACTUAL LEGAL CONSULTANTS

Applications in prescribed pro-forma (as enclosed) on plain paper are invited from the eligible candidates for engagement of Contractual Legal Consultants in the Home & Hill Affairs Department of Government of West Bengal initially for a term of one year subject to possible renewal of contract based on performance appraisal and also subject to early termination of engagement on one month's prior notice.

The details including eligibility/ remuneration/ tenure etc. are given below:

Name of the Position: Contractual Legal Consultant

- (1) **Engaging Authority :** State Government in the Home and Hill Affairs Department
 - (2) **Number of vacancies :** 04
 - (3) **Age :** Maximum 40 years as on 1st January of the year of advertisement
 - (4) **Qualification :** LL.B from a recognized University.
 - (5) **Desirable work place competencies :** The candidate should be able to (a) work with utmost professionalism and integrity; (b) display a commitment and passion for public service ; (c) take ownership and be self-motivated; (d) work independently with minimal supervision as well as within a team.
 - (6) **Experience :** At least 05 (five) years experience as a practicing Advocate in High Court at Calcutta.
 - (7) **Consolidated Remuneration :** A sum of Rs. 30,000/- per month
 - (8) **Tenure :** Minimum one year subject to possible renewal based on performance review and necessity of the Department.
- Provided that the engaging authority shall reserve the right for early termination of engagement on one month's prior notice. on the ground of unsatisfactory performance/ indiscipline/ misconduct etc.

Selection will be made on the basis of Personality Test of the eligible candidates.

The merit panel prepared through the selection process will remain in force for one year for the purpose of filling up the future vacancies, if any, in the same post.

Incomplete applications are liable to be rejected.

Applications duly supported by self attested copies of all testimonials may be sent to the Special Law Officer & Ex-officio Deputy Secretary (Law), Home and Hill Affairs Department, Government of West Bengal, Room No. 507, NABANNA, Shibpur, Howrah-711102 by post. Completed applications may also be e-mailed on the e-mail ID: lawbr.homewb@gmail.com

It may be noted that call letters for personality Test will be sent by e-mail only.

Hence, the candidates are particularly requested to provide correct email id in their application and they are advised to check their emails regularly.

Important updates including information about date, time and venue of Personality Test of the candidates will be uploaded on the website of this Department, i.e. www.wb.gov.in and hence the candidates are advised to visit the said website regularly.

Last date of receiving of applications is 13.02.2026 (upto 4 P.M.).

Applications not received in the prescribed proforma and/or not accompanied with supporting documents are liable to be rejected.

Applications received after the last date will not be accepted.

Enclo : The proforma as prescribed

AR 27/01/26
Senior Special Secretary
to the Government of West Bengal

ok

ANNEXURE -I

Application for engagement of Legal Consultants in Home & Hill Affairs Department

Affix recent
passport size
Photograph

1. Name of the Applicant :
2. (a) Permanent Address :
- (b) Address for communication :
3. E-mail ID :
4. Mob. No. :
5. Date of Birth :
6. Age as on 01.01.2026 :
7. Educational Qualification / Professional Qualification :

Sl. No.	Year of passing	Name of Examination	Board/Council/ University	Subjects taken	Percentage of marks scored	Division/Grade obtained

8. Experience (Specify in Brief) :
9. Application along with copies of supporting documents, viz., Educational Qualification, Matriculation Certificate containing the date of birth, requisite experience, Bar Council Certificate etc. may be sent so as to reach the Special Law Officer & Ex-officio Deputy Secretary (Law), Government of West Bengal, Room No. 507, Nabanna, 325, Sarat Chatterjee Road, Shibpur, Howrah-711 102 or through email vide :- **lawbr.homewb@gmail.com**

DECLARATION

This is to certify that facts given by me on application form are true from best of my knowledge and belief. I understand that if any part of the information is found to be false, this application will be cancelled and I shall be liable to appropriate legal action.

Dated : Signature of the Applicant