



## Chalachchitra Satabarsha Bhaban

Department of Information & Cultural Affairs, Govt. of W.B.  
72, Deshapran Sashmal Road, Tollygunge, Kolkata-700 033  
Phone : (033) 2473 1942

Memo No. 65-ICA/CEB

### Quotation Notice

Dated 3.11.2020

Sealed quotations are invited by the Executive Officer, Chalachchitra Satabarsha Bhaban, from registered, bona fide and experienced business organisations for supply of following cleaning materials and other items for cleaning and maintaining the Buildings and campus area of Chalachchitra Satabarsha Bhaban :

| Sl No. | Cleaning material/ Other items                             | Quantity | Unit   | Rate per unit (Rs.) | Amount (Rs.) |
|--------|--|----------|--------|---------------------|--------------|
| 1      | Bleaching powder (Bengal Chemical or equivalent)           | 50       | kg     |                     |              |
| 2      | Broom  | 15       | no     |                     |              |
| 3      | Broom (Phool jhadu)  | 10       | no     |                     |              |
| 4      | Broom with stick   | 12       | no     |                     |              |
| 5      | Broomstick Binding   | 15       | no     |                     |              |
| 6      | Carbolic acid- (good quality).                             | 05       | litre  |                     |              |
| 7      | Cotton Mask  | 08       | pair   |                     |              |
| 8      | Cotton Patta   | 09       | no     |                     |              |
| 9      | Detergent Powder   | 05       | kg     |                     |              |
| 10     | Floor cleaner brush  | 08       | no     |                     |              |
| 11     | Garbage Trolley Cart                                       | 01       | no     |                     |              |
| 12     | Jhool jhadu  | 05       | no     |                     |              |
| 13     | Liquid Hand Wash (200 ml bottle)                           | 10       | no     |                     |              |
| 14     | Mop Set (Round shape cotton cloth)                         | 06       | no     |                     |              |
| 15     | Mop Set (without stick)                                    | 06       | No     |                     |              |
| 16     | Mosquito spray (1 litre)                                   | 04       | bottle |                     |              |
| 17     | Muriatic Acid (Bengal Chemical or equivalent)              | 10       | litre  |                     |              |
| 18     | Naphtha ball - 500 gm/ pkt (Bengal Chemical or equivalent) | 10       | pkt    |                     |              |
| 19     | Navtal (7 lever) Lock & Key                                | 06       | no     |                     |              |
| 20     | Navtal (Small) Lock & Key                                  | 06       | no     |                     |              |
| 21     | Phenyl (Bengal Chemical or equivalent)                     | 25       | litre  |                     |              |
| 22     | Plastic dust pan   | 02       | no     |                     |              |
| 23     | Scotch Bite (good quality)                                 | 12       | no     |                     |              |
| 24     | Toilet Brush   | 10       | no     |                     |              |
| 25     | White duster   | 02       | doz    |                     |              |

Along with price bid, the bidders have to furnish copies of following self attested documents : (i) latest Trade License Renewal Certificate, (ii) PAN or TAN, (iii) GST Registration Certificate, **The bidder must quote price for each and every item. Partial quote shall be rejected.** Quoted price should be **inclusive of** - (i) charges for delivery of the material at the door step of Cinema Centenary Building, (ii) GST and other taxes, if any and (iii) any other cost. The materials are to be delivered within 15 working days from the date of issue of supply order. Payment shall be made, after actual and satisfactory supply good quality materials, against Bill/ Invoice, to be furnished in triplicate, supported by original delivery challan/ challans.

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The sealed quotations should be addressed / furnished to the office of the undersigned at Chalachchitra Satabarsha Bhaban, Information & Cultural Affairs Department, Government of West Bengal, 72, Deshapran Sashmal Road, Kolkata – 700 033 [ Ph : ( 033 ) 2473 1942 ]. The last date and time of submission of quotation is 24<sup>th</sup> November, 2020 upto 12.30 p.m. The tenders will be opened, in the presence of interested bidders, on the same day at 2.00 p.m.. The undersigned reserves the right to accept or reject any quotation without assigning any reason to the intending bidders.

Executive Officer  
Chalachchitra Satabarsha Bhaban

Memo No:- 65/1(8)

Date:- 3.11.2020

Copy forwarded to :

- 1) The Director of Films & ex-officio Joint Secretary, I & CA Deptt;
- 2) In-charge, Portal for publication of the quotation notice in Govt. Portal;
- 3) The Chairman/ Member of Tender/Purchase Committee.
- 4) Office Notice Board of Cinema Centenary Building/ Office Notice Board of Registrar, ICA Deptt.

Executive Officer  
Chalachchitra Satabarsha Bhaban