

**Government of West Bengal
Department of Food and Supplies
Directorate of Inspection and Quality Control
11/A, Mirza Ghalib Street, Kolkata-87.**

Memo No. 280/FQC/IC-02/ 2020(Part-I)

Date: 25/08/2021

TENDER NOTICE

Sealed tenders are hereby invited from established, reliable and bonafide manufacturers or suppliers with company credentials(copy of certificate on (a) GST clearance, (b) Income Tax clearance, (c) PAN Card, to be submitted along with tender) for the supply of Q.C. Equipments, Chemicals, Glassware, Consumables & Apparatus as per specifications mentioned against the article for the purpose of modernization and carrying on regular works of the Laboratory at Head quarter under the Directorate of Inspection and Quality Control, Food and Supplies Department , Khadya Bhawan, at 11/A, Mirza Ghalib Street, Kolkata-700 087 .

The list of the articles and their specifications are as follows :-

<u>Name of the articles</u>	<u>Specification</u>
1) Tissue Paper Roll	6 Inches
2) Silicon Grease	
3) 542 Whatmann filter paper	
4) 541 Whatmann filter paper	
5) 500 Micron IS Sieve	35 mesh, Brass made
6) 600 Micron size IS Sieve	30 mesh, Brass Made
7) Heating Mantle 500 ml	
8) 250 ml Conical flask	
9) Apron (Lab Coat)	Good quality cotton
10) Digital Micrometer	0 – 25 mm.
11) Glassware washing liquid solution	5 ltr. container
12) Plastic Sucker for Pipette	25 ml.
13) Potassium thiocyanate	500 gm. container
14) Glass Beads	
15) 100 ml Beaker	
16) Silica Crucible with lid	Capacity 50 ml
17) Sonicator	Capacity 1.5 Ltr.
18) Trolley for carry chemicals/ Samples.	Stainless steel.

19) Distilled Water	25 ltr Jar
20) Gloves Nitrile	
21) Electronic Balance.	Capacity 200 gm; 0.001 gm. Accuracy
22) Electronic Balance.	Capacity 220 gm; 0.00001 gm. Accuracy
23) F2 Weight Box.	
24) Methanol	2.5 L container
25) Digital Portable Balance (Weighing Machine)	Capacity 3 Kg, with 0.1 gm. accuracy.
26) Moisture Meter for food grain analysis	
27) Illuminated Magnifier	
28) Scoop made of steel,	75 mm (L) x 65 mm(W) x 25 mm (H)
29) Sieve Set	1.0 mm with lid & pan
30) Metal Tray	Enamelled/ Iron
31) Parkhi Set	Size 14 Inch with wooden handle

The tenderers are advised to note the following information and conditions carefully before submitting their tenders:

- 1) Tender should be sealed and superscribed "Tender for Q.C. Equipments, Chemicals, glassware, consumables and apparatus for the Directorate of Inspection and Quality Control" and must be accompanied by GST, P.Tax and Income Tax clearance certificate.
- 2) The tenderers should mention their PAN number as per existing order.
- 3) The tender should reach the office of the Director of Inspection and Quality Control under Food and Supplies Department at, Khadya Bhawan (4th Floor), 11/A, Mirza Ghalib Street., Kolkata-700 087 on or before 15/09/2021 up to 3 p.m.
- 4) The tender shall be opened on 15/09/2021 at 3.30 p.m.in the chamber of the Director, Inspection and Quality Control. If the last date for receiving the tender or the date of opening the tender is subsequently declared as holiday, the same will be done on the next working day.
- 5) The tender shall be submitted in duplicate in separate envelopes. Both the envelopes containing the offer should be sealed and superscribed as "Tender for Q . C. Equipments, Chemicals, glassware, consumables and apparatus for the Directorate of Inspection and Quality Control."
- 6) The envelops should be addressed to the Director, Directorate of Inspection and Quality Control, Food and Supplies Deptt, 11/A, Mirza Ghalib Street, Kolkata-87.
- 7) The tenderer shall submit a booklet containing all necessary information/instruction as to those articles that have been tendered for.
- 8) The tenderer or their authorized representative may remain present at the time of opening the tenders.
- 9) The price of individual items should include GST, other Taxes and delivery charges.
- 10) Failure to supply the materials/instruments within a stipulated time and as per approved specification will result in cancellation of the supply order.

11) The authority reserves the right to accept or reject any tender without showing any reason thereof.

12) Each tender must be accompanied by an earnest money deposit of 2% of the total tendered value either in the form of Demand Draft issued by S.B.I. or any other Nationalised Bank in favour of the Director, I&QC, F&S Deptt., Govt. of West Bengal. Tenders not accompanied by earnest money deposit will be summarily rejected. The earnest money deposit should be submitted physically in the office section of Directorate of I & QC before the closing date of tender. The EMD will not be received in cash or currency or in other forms. The EMD will be refunded to the unsuccessful bidder on application after intimation in regard to rejection of tender or at the expiry of 90 days from the date of tender whichever is earlier. The EMD of the successful tenderer will be returned after submission of security deposit/performance guarantee. EMD is liable to be forfeited if the tenderer withdraws his tender or backs out after acceptance of the tender.


13) Security Deposit: The successful tenderer shall furnish within 10 days of the acceptance of his tender, a security deposit @ 8% of the total cost of equipments/ chemicals is accepted for purchase.

14) Security deposit should be pledged in favour of Director, I&QC, Food and Supplies Department, Government of West Bengal in the form of Bank Guarantee. The security deposit will be refunded after Guarantee/ warranty period of the article is over, to the successful tenderer on his application.

15) Directorate will not pay any interest on the Security Deposit or earnest money.

16) Details of the equipments/apparatus and chemicals etc. will be available from the office of Directorate of Inspection & Quality Control, Food & Supplies Department (4th floor, Khadya Bhawan), 11A Mirza Ghalib Street, Kolkata- 700 087.

17) Arbitration - Director of I & QC will make every effort to resolve any dispute or disagreement or misunderstanding amicably if any dispute arises. If any dispute arises on any aspect not covered in the tender document or purchase order or operation thereof, such dispute shall be referred to a mutually agreed arbitrator or as decided by the Secretary, Food & Supplies Department in case of disagreement.


Director
Inspection & Quality Control.
Food & Supplies Department
In
25/8/21

Memo No: 280/1(13) /FQC/IC-02/2020 (Part-I)

Date: 25/08/2021

Copy forwarded for kind information & necessary action to-

1. The Special Secretary, Food & Supplies Department.
2. The Joint Secretary (IT), F& S Department with a request upload the Notice in the official website of the Food & Supplies Department.
- 3-9. All Directors of Food & Supplies Department with a request to give it wide publication.
10. The Deputy Secretary, GE & EM Cell, Food & Supplies Department.
11. The Accounts Officer, Food & Supplies Department.
12. P.A to Secretary, Food & Supplies Department.
13. Notice Board of Dte. of Inspection & Quality Control.


Deputy Director
Inspection & Quality Control
25/08/2021

In
25/8/21