

**WEST BENGAL MEDICAL SERVICES
CORPORATION LTD.**

**(Wholly owned by the Government of West Bengal)
Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-
700 091.**

BIDDING DOCUMENTS

for

Procurement of Bike Ambulances

**Bid Reference No.: WBMSCL/NIT- 487 /2024,
Dated – 02/09/2024**

Notice for Invitation of quotations for procurement of Bike Ambulances.

| Sl. No | Particulars | Date & Time |
|---------------|---|---|
| 1 | Publication of Bidding Documents | 03.09.2024 |
| 2 | Pre-bid meeting | 05.09.2024 at 4:00 PM |
| 3 | Last date & time for seeking clarification through email | 06.09.2024 upto 5:00 PM |
| 5 | Bid submission start date (online) | 07.09.2024 from 10:00 AM |
| 6 | Bid submission closing (online) | 25.09.2024 at 2:00PM |
| 7 | Last date & time for submission of Bid Security and physical copy of the uploaded Technical Bid (offline) | 27.09.2024 at 2:00 PM |
| 8 | Date & time of opening of Technical Bids | 27.09.2024 after 2:00 PM |
| 9 | Technical Bid evaluation | After opening of Technical bids on 27.09.2024 |
| 10 | Uploading list of responsive / non responsive bidders | To be notified later |
| 11 | Financial Bid opening | To be notified later |
| 12 | Issue of Notification of Award | To be notified later |

NOTICE INVITING PROPOSAL

Sealed bids are invited from the eligible bidders as per the eligibility criteria for supply of Bike ambulance for West Bengal Medical Services Corporation Ltd..

a) The bidders have to submit their tenders in sealed covers (i.e. **Cover "A" - Technical Bid & Cover "B" - Price Bid**). Both the covers should be put into a third Cover "C" which must be super-scribed as "Tender for "Supply of Bike Ambulance".

b. The Cover "A" (Technical Bid) Should contain as follows:

1) Checklist with details of the documents enclosed in Cover "A" (as per Annexure- I) with page number. The documents should be serially arranged as per this Annexure - I and should be securely tied and bound.

2) Manufacturing unit/ supplier, who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization, is not eligible to participate in the tender for that item during the period of blacklisted. They should submit a declaration about this by a Notary Public. (Annexure-III)

3) The specification of the side car Ambulance should be as follows:

| SI No | Description of work | |
|-------|---------------------|-------------------------------------|
| 1 | Chassis Frame | square pipe 11/2 x 11/2 |
| 2 | Side car box | M.S.Sheet 1.5 mm with powder coated |
| 3 | Semi sleeper seat | C.R Pipe frame powder coated |
| 4 | Semi Sleeper seat | 4in foam & cover |
| 5 | Convertible Top | C.R. pipe frame with powder coated |
| 6 | Canopi | 1 pc |
| 7 | Shock Absorber | 1 pc |
| 8 | Wheels hub | 1 pc +2 bearing and axle |

| | | |
|----|-------------------------|-------------------------------|
| 9 | Tyre & Tube | 400/8 |
| 10 | Wheel Reem | 8 inches |
| 11 | Mudguard (1 pc) | M.S. Sheet with powder coated |
| 12 | Ambulance Horn | 1 pc |
| 13 | Blue Lamp | 1 pc |
| 14 | Stickers | set |
| 15 | Oxygen cylinder stand | 1 pc |
| 16 | Front & Back light set | 4 pcs |
| 17 | Fire extension cylinder | 1pc |
| 18 | Foldable Stretcher | 1 |
| 19 | First Aid box | 1 |

- 4) • Bike should be having 150/160 CC motorcycle with side carriage.
• The side carriage should be well covered for privacy of the Mother / patient.
• The vehicle should be fit to run in the difficult area.

5) Copies of organization PAN.

6) Copy of organization Income Tax Acknowledgement Report (*Financial Year 2022-23*) and copy of the audited financial statement for the last three financial year i.e. 2020-21, 2021-22 & 2022-23.

7) Photo copy of the up-to-date GST Registration certificate.

8) Copy of Valid Manufacturing License of the manufacturer (s)/Import License by the Importer (also to be submitted by the authorized distributor).

9) In case of distributor, a valid authorization certificate required to submit from manufacturer.

10) All the tender documents should sign by the bidders at the bottom of each page with his official seal duly affixed.

11) Leaflet/Technical Brochures of the products/item offered.

12) They should quote the rates inclusive of excise duty, Insurance (5 years Comprehensive

plan), packing, forwarding, freight (door delivery) and exclusive GST (if any) for complete structure of bike Ambulance.

13) They must submit the undertaking that they will supply the stocks within thirty days after receipt of the Purchase Order from this office. In case of non-supply, the authority may allow extension for a maximum period of 02 (two) weeks (14 days) after the stipulated date of supply with a penalty of 0.5% per week, which will be deducted from the purchase order value as "**Liquidated Damage**".

14) The supplier should have a minimum average annual turnover of Rs. 10 Lakh or more in the last three-year financial years i.e.2020-21, 2021-22 & 2022-23 and copy of the audited financial statement for the last three financial years for 2020-21,2021-22 & 2022-23. (Annexure- II)

15) All documents must be self-Attested with Seal of the organization.

16) The product must having warranty period not less than one year.

C. General Condition:

1. Eligible bidders should submit their tender documents to the Managing Director, WBMSCL through Speed Post / Registered Post/ Currier / by self within the stipulated date & time as mentioned in the tender call notice.
2. Any tender documents received after the due date & time will be rejected and returned to the tender unopened.
3. Violating the tender terms and conditions & non-supply / partially supply, which is not as per technical

specification, will be declared as Blacklisted and disqualify the firm to participate in any tender of this district for a period of next 03 (three) years from the date of issue of the letter and their E.M.D. will be forfeited.

4. Tenders documents should be typewritten or computerized, failing which the bidders will be ineligible for consideration. No further correction will be allowed.
5. The Cover "B" (Price Bid) should contain as follows:
 - 1) Financial Bid must be submitted in the prescribed format as attached in Annexure-IV. No other document should be enclosed in the Financial Bid. The Financial Bid should be sent in a separate sealed cover called Cover "B" (Price Bid)
 - 2) The rates should be computerized.
 - 3) If there is difference between figures & words, words will be taken into consideration.
 - 4) They should quote the rates inclusive of excise duty, insurance, packing, forwarding, freight (door delivery) and exclusive GST (if any).

The WBMSCL Authority reserves the right to reject all the tenders without assigning any reason thereof.

5. EMD amount is Rs 5000/-

Annexure-I

| CHECKLIST | | | | |
|------------------|--|------------|-----------|-----------------|
| SL No. | List of Tender Documents Submitted | Yes | No | Page No. |
| 1 | Cover "A"-Technical Bid | | | |
| 2 | Cover" B" Price Bid | | | |
| 3 | Declaration by Notary Public regarding blacklisted of Manufacturer/ supplier either by the | | | |

| | | | | |
|----|--|--|--|--|
| | Tender inviting authority Or by any state Govt. or Central Govt. organization. (Annexure-III) | | | |
| 4 | EMD of Rs 100000(Rupees Ten Thousand only, Refundable in shape of Bank Guarantee) | | | |
| 5 | Self attested photocopy of organization PAN. | | | |
| 6 | Self-attested photo copy of organization Income Tax Acknowledgement Report (Financial Year2022-23). | | | |
| 7 | Self attested photo copy of the up- to date GST registration certificate | | | |
| 8 | Self- attested photo copy of valid Manufacturing License of the manufacturer (s) / Import License by the Importer (also to be submitted by the authorized distributor) / any other related documents | | | |
| 9 | All the tender documents should sign by the bidders at the bottom of each page with his official seal duly affixed. | | | |
| 10 | Leaflet/Technical Brochures of the products/item offered. | | | |
| 11 | Avg. annual turnover of Rs. Ten Lakh or more in the last Three years Financial years i.e.2020-21, 2021-22 & 2022-23 (Annexure- II) | | | |

Annexure-II

FINANCIAL CAPACITY OF BIDDER

(On the letterhead of a Chartered Accountant)

Dated: [●]

Certificate of Financial Capacity

I/We certify that M/s _____, which is a company within the meaning of the Companies Act, 2013 / partnership firm within the meaning of Indian Partnership Act, 1932/ Limited Liability Partnership Act, 2009 as per its audited books of accounts, has the following turnover in the last three financial years:

| Financial Year | Turn Over |
|-----------------------|------------------|
| 2022-2023 | |
| 2021-2022 | |
| 2020-2021 | |

I/We further certify that the said turnover have been calculated in accordance to the formula specified in the Bidding Documents.

I/ We further certify that the bidder has a positive net worth, as on the date of submission of the bid, as per the formula provided in the Bidding Documents.

Name of Chartered Accountant:

Seal of Chartered Accountant:

[Signature]

[Name of Chartered Accountant]

{Registration No.]

QUALIFICATION INFORMATION

(On the letterhead of the bidder)

1.
 - a) Name:
 - b) Address of the corporate headquarters:
 - c) Date of incorporation and / or commencement of business:

2. Brief description of the company / partnership including details of its main lines of business:

(Information and activities in brief of the bidder in not more than 1 page of A-4 size is required to be submitted which may be annexed to this Form)

3. Details of individual(s) who will serve as the point of contact/ communication for the bidder:
 - (a) Name:
 - (b) Designation:
 - (c) Address:
 - (d) Telephone Number:
 - (e) E.mail address:
 - (f) Fax Number:

4. Particulars of the authorised signatory of the bidder:
 - (a) Name:
 - (b) Designation:
 - (c) Address:
 - (d) Telephone Number:

(e) E-mail address:

(f) Fax Number:

5. Number of years of experience of the bidder in the respective field of operation (as on date of submission of the bid):

6. Bank Account Details of the bidder (Name of the Bank, Branch and address, Type of Accounts, IFSC Code):

We do confirm that all information furnished in the bid is true to the best of our knowledge.

For (name of bidder)

Date: [Signature]

Place: [Name of authorized signatory]

[Designation]

[Affix rubber stamp of bidder]

In the financial bids –BOQ only fill up this sheet

| Price Bid | | | |
|-----------|------------------------------------|-------------|---|
| SI No | Side carriage as per specification | Make/ Model | Unit price with all accessories (inclusive of excise duty, insurance, packing, forwarding, freight(door delivery) and exclusive of GST (both in words and figures)) |
| 1 | Motor Bike | | |
| 2 | Cargo body | | |
| 3 | Total price | | |

Price should be quoted with on road price cost of vehicle, insurance, GST registration with RTo & other accessory with proper money receipt.

Signature of the Bidder with Seal