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GOVERNMENT OF WEST BENGAL

OFFICE OF THE WORKS MANAGER
MECHANISED BRICK FACTORY, PALTA
DIRECTORATE OF BRICK PRODUCTION
HOUSING DEPARTMENT

P.O.: BARRACKPORE, DIST.: NORTH 24 PARGANAS
KOLKATA - 700120, ☎ 2592-9256/0392

Memo No.:

Date:

**NOTICE INVITING TENDER No.: 01 of 2025-26 of THE WORKS MANAGER,
MECHANISED BRICK FACTORY, PALTA.**

Sealed tenders in printed form as specified are invited for the following works from the eligible contractors as per particulars given below and will be received by the Works Manager, Mechanised Brick Factory, Palta, Directorate of Brick Production on and up to the date & time specified herein and will be opened by him on the same date (except unavoidable circumstances). Works Manager, Mechanised Brick Factory, Palta, Directorate of Brick Production reserved the right to accept or reject any or all of the tenders without assigning any reason.

- (1)
(a) Name of the Work: **New KMC Water Supply Connection to Staff-quarter, Canteen, and Guardroom; Sanitary and Pipeline Repairs at Works Manager Office and Inspection Bungalow; and Dismantling of Water Connections at Factory and Material Store, MBF Palta, Mechanised Bricks Factory, Barrackpore(N) 24pgs. Kol-120, in the F.Y.-2025-26.**
(b) Estimated amount put to tender : Rs. 36,510.00
(c) Earnest money : Rs. 730.00 (2%)
(d) Contractors, eligible to submit tender : Bonafide & resourceful Govt. contractor as mentioned in clause 9 (a).

N.B. i) Details of earnest money deposited by the tenderer i.e. Sl. No. of Draft/term deposit, name of the bank with issuing branch and amount to be mentioned in the page of the W.B.F.2911 (ii). This is mandatory.

ii) Amount put to tender is subject to addition /alteration and / or modification.

- (e) Minimum fixed deposit require : AS PER CURRENT ORDER
(f) Printed W.B. Tender Form in which tender is to be submitted : 2911(ii)
(g) Price per copy of the specified W.B. Tender Form No-2911(ii) : As applicable
(h) Price for copy of the set of other tender document : Rs. 250.00(each)
(i) Last date of application for seeking permission : 23.02.2026 up to 02.00 p.m.
(j) Last date of purchase of tender : 25.02.2026 up to 02.00 p.m.
(k) Last date and time limit for receipt of tender paper : 27.02.2026 up to 02.00 p.m.
(l) Date & time of opening of tender : 27.02.2026 at 03.00 p.m.

(2) At the time of application Contractors have to produce to this office original valid certificate of Professional tax along with Challan, Sales tax registration certificate, VAT Registration certificate, Pan Card, Income tax acknowledgement receipt and partnership-deed duly registered with competent authority.

(3) Willing contractors will have to apply in their letter head and they are personally to be present for getting the tender paper from the Estimating Section of this office. Incomplete application and incorrect information liable to be rejected for getting permission. Any kind of fraud if detected could be dealt as per law of the land.

(4) In the event the tender being submitted by a firm, it must be signed separately by each member thereof, or, in the event of the absent of any partner it must be signed on his behalf by a person holding register power of attorney authorising to do so. Such power of attorney to be to be produced with tender and same in case of a firm carried on by one member of a joint family it must disclose that the firm is duly registered under the Indian Partnership Act.

(5) Earnest money to be deposited in the shape of Bank Draft/ Pay Order drawn in favour of the Deputy Director, Central Division, Directorate of Brick Production as per Govt. rule. NSC/KVP etc will not be entertained as Earnest Money.

(6) Application for seeking permission must be accompanied with legible Xerox of all necessary papers quoting submitted by me with signature and date. All originals have to be brought for verification of Xerox copies. This is mandatory.

(7) Submission of application/Tender documents through any postal or courier will not be entertained.

(8) All materials including Cement and Steel supported by appropriate test certificate have to be supplied at site by the agency at its own cost. No escalation of price against those materials in any shape including transportation will be entertained by the Department.

(9) (a) Credential (in the form of work completion certificate and payment certificate) of executing similar nature of work not less than 40% of the work value in a single contract not earlier than 05 (five) years.

(b) PAN Card and valid clearance certificate of professional tax along with Challan, Sales/G.S.T registration certificate and Return of Income tax.

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- (10) If for any unforeseen circumstances, the office remains closed or non-functioning on the dates mentioned in the sl. no. i, j, k & l of this N.I.T., the said dates will automatically change without any further notice to the next working day immediately following such incident, the time remaining the same.
- (11) The agency shall be capable to establish field testing laboratory equipped with requisite instrument and technical staff.
- (12) The intending tenderers are required to quote the rate in figure as well as in the words by his own handwriting.
- (13) In case of inadvertent type writing mistake found in the price schedule of the rates, would be corrected as per P.W.D. Schedule in force.
- (14) 1.00% labour welfare cess will be deducted from the bill.
- (15) All the intending tenderers or their authorized representatives are requested to present in the office of the Works Manager, Mechanised Brick Factory, Palta, Directorate of Brick Production during opening the tender positively. The Works Manager, Mechanised Brick Factory, Palta, Directorate of Brick Production may call Open Bid/ Seal Bid after opening of the said tender to obtain the suitable rate further, if it is required. No objections in this respect will be entertained raised by any tenderer who will present during opening of the tender or from any tenderer who will absent at the time of opening of tender.
- (16) Production of S.T. certificate will be regulated as per Govt. rule.
- (17) Non participation in the tender will be dealt severely for making an attempt towards disruption of competitive spirit of the tender.
- (18) The applicant must inspect the site of work and get acquainted with site condition for his/her interest.
- (19) The accepting authority has reserves the right to accept or reject any tender or all of the tenders without assigning any reason.
- (20) Clause 17 of CONDITION OF CONTRACT of the printed Tender Form No. : 2911/2911(i)/2911(ii) shall be implied as per latest modification vide Notification No. : 177-CRC/2M-57/2008 dated 12.07.2012.
- (21) Daily routine factory work shall not be hampered/in any way during execution of the work.
- (22) Estimated amount may vary subject to the approval of the Director, D.B.P. and Work Order is to be issued subject to the approval of the Director, D.B.P.

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Works Manager
Mechanised Brick Factory, Palta,
Directorate of Brick Production.

Memo No.: 99/10/986/10

Date: 16/02/26

Copy forwarded for information and wide circulation please to the: -

- (1) Joint Secretary, Housing Department, with a request to publish the said matter (soft copy of NIT sent to mail id : wbhousing.website@gmail.com) in the departmental website for wide circulation please.
- (2) The Director, Directorate of Brick Production, Housing Department.
- (3) The Deputy Director, Central Division.
- (4) The Deputy Director, Akra Division.
- (5) Assistant Director (Commercial Accounts), Mech. Brick factory, Palta
- (6) Assistant Engineer (Mech.), Mech. Brick factory, Palta
- (7) Assistant Director, Mech. Brick factory, Palta
- (8) The Director, Information & Cultural Affairs, Govt. of West Bengal, Writer's Building, Kolkata-700001.
With request for publication the matter in daily newspaper for wide circulation, please.
- (9) Junior Engineer (Mech.), Shri. Mangal Majumdar, Mech. Brick factory, Palta
- (10) Notice Board of the :- (a) Works Manager Office, M.B.F., Palta
 (b) Director Office, M.B.F., Palta
 (c) Deputy Director Central Division Office, M.B.F., Palta
 (d) Deputy Director Akra Division Office, M.B.F., Palta.

16/02/26
Works Manager
Mechanised Brick Factory, Palta,
Directorate of Brick Production.